

Executive Director**Alberta Bureau of International Education (ABIE)**

Calgary/Edmonton

The Alberta Bureau of International Education (ABIE) is a newly created and incorporated organization that provides a central voice for participating post-secondary institutions across Alberta, one that acts on their behalf to advance the international education sector in the province. In today's interconnected world, Alberta's post-secondary sector plays a vital role in equipping students for their future as global citizens. To this end, ABIE supports building and expanding the capacity of Alberta post-secondary institutions to support increased global engagement, international student recruitment, and international learning opportunities for Albertans. ABIE will position Alberta as a top education destination for international students and focuses on growing and diversifying international student enrolment in the province.

In this newly created organization and role, the Executive Director is the first hire for the organization and will be responsible for establishing the overall strategic planning, leadership and operational management of the Alberta Bureau for International Education (ABIE).

Responsibilities include the creation of ABIE's programs and program development; planning and policy positions; staffing and resource management; governance and financing structures. Other responsibilities with this portfolio include but are not limited to, government and Crown reporting requirements; domestic and international government, stakeholder and partner relations and development; and the development and execution of ABIE's strategic plan, along with supporting the international education activities and strategies of the Government of Alberta and advancing the internationalization efforts of Alberta's diverse education sector.

The ideal candidate brings ten or more years of progressive and senior management experience in the fields of International Leadership and Development, Inter-governmental Relations, Global Education, Mobility and Recruitment, ideally with knowledge of the unique nature of international education, mobility, development and recruitment in Alberta.

Experience with recognized professional organizations serving International Education professionals will be seen as valuable. The candidate will bring robust expertise in issues relating to International Education and experience in working successfully with various levels of National and International Government bodies. The ability to successfully build and manage relationships is also critical to this role.

This is an excellent opportunity for an Executive Director to provide visionary leadership on behalf of Alberta's institutions who place high value on international education and global relationships. While initially based in Calgary, longer term this role can be based in Calgary/Edmonton, Alberta with extensive domestic and international travel.

To explore this opportunity further, please click [Apply](#).

We thank all applicants for their interest in this position. Please note that we will only be in contact with those individuals moving forward with our client.