



Job Advertisement

Brock University Executive Director of Strategic Initiatives, Office of the President

Brock University is located on the Traditional Territory of the Haudenosaunee and Anishinaabe peoples. This Territory is covered by the One Dish One Spoon Wampum Agreement and the Upper Canada Treaties. We express our gratitude and respect for the honour of living and working with Indigenous peoples, and strive to honour and support the Indigenous peoples on whose Traditional Territory Brock is located. Brock's commitment to Reconciliation and Decolonization is one of four strategic priorities of Brock's 2018-2025 Strategic Plan. Brock believes that a diverse and welcoming learning community is built upon the foundation of exceptional students, faculty, staff and alumni. This requires that Brock be attractive and welcoming to people of all identities and accepting of the unique histories and experiences of Indigenous people within the Canadian state.

Following an international search, Dr. Lesley Rigg, a highly accomplished academic leader, research scientist and professor, was appointed Brock's President and Vice-Chancellor on November 1, 2022 and leads an institution long recognized for its commitment to student excellence and experience, and which continues to be ranked highly among its peers across Canada.

It is within this context that Brock welcomes nominations and applications for the position of **Executive Director of Strategic Initiatives, Office of the President ("Executive Director")**.

Reporting to the President & Vice-Chancellor, and as a member of the senior administration, the Executive Director provides strategic oversight, leadership and direction in the Office of the President and supports its efforts to continue to advance the University. Working in partnership with the President, the Executive Director will be accountable for providing strategic administrative leadership and advising on

projects to ensure that the Office of the President is effective in achieving its goals, while enabling the President to work effectively with internal and external stakeholders. The Executive Director will work with various stakeholders across the University and its broader community to bring the University's Institutional Strategic Plan to life, continuing to improve Brock's ability to support students, increase inclusion and to build a strong institutional reputation. In addition, the Executive Director will take a key leadership role in developing the University's next institutional strategic plan, helping to chart Brock University's path forward. As well, the Executive Director will work closely with the senior team to further strategic initiatives and special projects, and resolve complex issues that have been elevated to the Office of the President. Finally, the Executive Director will support the work of the President and Vice-Presidents, acting in a leadership capacity in managing the Office of the President, and when appropriate, acting on behalf of the President.

As the ideal candidate, you have a comprehensive understanding of the challenges and opportunities in the Canadian post-secondary sector and a proven record of excellence in administrative leadership within a complex public-funded organization/institution. You have experience in academic and university governance and knowledge of university strategic planning processes. You have demonstrated leadership abilities and experience, coupled with a strong appreciation for collegiality and collaboration with colleagues and stakeholders to advance a shared mission and the University's priorities. You have experience in leading broad and complex change initiatives and in writing proposals and coordinating major projects/initiatives. You are highly organized, have exceptional communication skills, superb attention to detail, and the ability to keep focused on Brock's mission and vision. You have a proactive approach, a high level of confidentiality and discretion, and the ability to manage multiple priorities with changing levels of urgency. You can leverage opportunities, identify and address challenges to support the mission of the University, and demonstrate a strong strategic and creative vision for Brock's academic future. A graduate degree is required.

To apply for, or explore, the Executive Director of Strategic Initiatives, Office of the President opportunity with Brock University, please submit a curriculum vitae along with a cover letter in confidence to **Sam Walton** (sam@griffithgroup.ca) and **Noshina Choudhary** (noshina@griffithgroup.ca), or visit

<https://griffithgroup.ca/brock-university-ed-strategic-initiatives/>

About Brock University - Located in the historic Niagara region, Brock offers all the benefits of a modern university in a safe, community-minded city, with beautiful natural surroundings. With 19,000 students, 5,000 faculty and staff, an operating budget of around \$360 million, and more than 100 undergraduate and graduate programs in seven diverse Faculties, Brock offers an academic experience that's second to none. Brock is a comprehensive university known for its excellence in teaching and learning, positive student experience, and strong university-community engagement. Brock is home to a community of highly regarded researchers who are improving society by undertaking impactful and significant research.

Brock University is committed to a positive, supportive and inclusive environment. The University welcomes and encourages applications from all qualified individuals, including, but not limited to women, Indigenous persons, racialized persons, persons with disabilities and persons of a minority sexual orientation and/or gender identity. All qualified candidates are welcome to apply; however, priority will be given to Canadian citizens and permanent residents.

In accordance with the provincial legislation, accommodation will be provided by Griffith Group and Brock University throughout the recruitment, selection and/or assessment process, upon request, to applicants with disabilities. If you require accommodations during the recruitment process, please contact sam@griffithgroup.ca.