

About the Position

Field of Specialization: Engineering

Academic Unit: Faculty of Engineering and Design

Category of Appointment: Tenured / Academic Administration

Rank/Position Title: Associate Dean / Director: Master of Engineering – Engineering Practice

Start Date: May 1, 2022

Closing Date: Until position is filled

The Faculty of Engineering and Design (FED) invites nominations and applications from qualified candidates for a position of Associate Dean (Director: Master of Engineering – Engineering Practice), which is underpinned by a tenured faculty position (Associate or Full Professor), beginning May 1, 2022. Appointment to Associate Dean is normally a five-year term (renewable).

To see the full position posting, please visit Carleton University's [Deputy Provost's website](https://carleton.ca/deputyprovost/jobs/academics/) at <https://carleton.ca/deputyprovost/jobs/academics/>.

About the Academic Unit

FED (<https://carleton.ca/engineering-design/>) is a dynamic, innovative, and cross-disciplinary unit that has undergraduate and graduate programs in Aerospace, Biomedical, Civil, Electrical and Computer, Environmental, Infrastructure Protection and International Security, Materials, Mechanical, Sustainable Energy Engineering and Technology Innovation Management. With over 6,000 undergraduate students, 1,200 graduate students, and 180 engineering academics, Carleton encourages creative risk-taking in education and generate transformative knowledge. While FED has offered MEng programs since 1987, these students are increasingly internationally educated engineers seeking a Canadian degree to improve their employment prospects. The Program Director is a new position to transition our program to be more focused on helping these modern student cohorts be successful.

Qualifications

The ideal candidate will have a Ph.D. in engineering, be a strong academic and will have a commitment to the development and operations of excellence in a course-based graduate program. In particular, the candidate should have experience in aspects of developing and administering an MEng and/or graduate programs; developing syllabus to meet learning objectives and graduate program requirements; operationalizing an expansion plan for the program resulting in offering of an efficient and attractive program in-line with the market demand; recruiting of international students; and building administrative processes to allow the program to be scaled up. Special emphasis will be on producing high quality graduates of this program that will enhance FED's reputation. Besides teaching in this program, the Program Director will be required to be an active and exceptional engineering researcher, as well have a strong record as a teacher and promote excellence in teaching. Reporting to the Dean of Engineering, the Associate Dean (Director: Master of Engineering – Engineering Practice) will provide strategic and operational leadership for the program.

Membership in a Canadian professional engineering association is required at the time of appointment.

Application Instructions

Application packages comprising of: i) detailed curriculum vitae, ii) description of research accomplishments and future plans (research statement), iii) teaching dossier (teaching statement), iv) a statement that identifies your strengths in advancing equity, diversity, and inclusion in your discipline

and on campus as well as your future plan (EDI statement), and v) names of three referees, should be sent to the Hiring Committee as a single pdf file to FED.Hiring@carleton.ca.

Applications will be considered until the position is filled. Consideration of submitted materials will begin January 1, 2022.

Please indicate in your application if you are a citizen or permanent resident of Canada.

About Carleton University

Located in Ottawa, Carleton is an innovative teaching and research institution with a tradition of leading change. Internationally recognized academics, staff, and researchers engage more than 31,000 students in over 100 programs of study. Carleton has long been known for promoting research excellence and connectedness and is involved in partnerships around the globe. With strong leadership, it enjoys a healthy financial position and our proximity to government and cultural institutions, media, and a thriving knowledge economy make Carleton and Ottawa a great place to work, learn, and live. Our picturesque campus is fully accessible and, along with award-winning student services, Carleton's Paul Menton Centre for Students with Disabilities has been heralded as the gold standard for disability support services in Canada. Learn more about [our university and the city of Ottawa](#).

Carleton University is committed to fostering diversity within its community as a source of excellence, cultural enrichment, and social strength. We welcome those who would contribute to the further diversification of our university including, but not limited to: women; visible minorities; First Nations, Inuit and Métis peoples; persons with disabilities; and persons of any sexual orientation, gender identity and/or expression. Furthermore, Carleton understands that career paths vary and interruptions will not prejudice the assessment process. We invite you to review our revitalized Indigenous strategy, [Kinàmàgawin](#) and visit our [Department of Equity and Inclusive Communities](#) for information about our commitment to leadership in the areas of equity, diversity, and inclusion.

Accessibility is a university strategic priority and applicants selected for an interview who require accommodations are invited to contact the Chair as soon as possible to ensure that appropriate arrangements may be made.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. All positions are subject to budgetary approval.