



Job Ad, Associate Vice President, Academic

Associate Vice President, Academic Office of the President Competition Number 1106

Kwantlen Polytechnic University

KPU offers all learners opportunities to achieve success in a diverse range of programs that blend theory and practice, critical understanding, and social and ethical awareness necessary for good citizenship and rewarding careers. KPU strives to implement initiatives that will attract, support, engage, and retain KPU's people and create an environment where all employees see themselves as contributing to student learning.

JOB OVERVIEW: Associate Vice President, Academic

The Associate Vice President, Academic (AVPA) serves as the principal deputy for the Office of the Provost in all matters of academic administration and assists in the overall management and performance of the academic portfolio. The position provides direct advice to the academic administrators reporting to the Provost on matters and issues that relate to academic planning, administration, policy and governance.

The AVPA is collaborative and works with academic leaders from across the institution to ensure that strategic goals of the Academic Plan are achieved. The AVPA will also interact with key parties to ensure the quality of programming; alignment of programming with resources; the quality of teaching and academic support services for students; and the alignment of academic programming with the needs of current and prospective students.

As a member of the Provost's academic team, the Presidents University Executive, Academic Council, and the Sustainable Enrolment Planning Council, the AVPA serves as a principal participant in authoring the strategic and operational plans that shape and develop the University and guide the allocation of resources relative to these plans and related policies. The AVPA also serves as the representative of the Provost's office on numerous Senate subcommittees.

The AVPA has broad responsibilities that include the undergraduate and graduate degree programs, strategic and operational planning, research and scholarship, sustainable enrolment management, and working closely with the VP Students' portfolio. This position works collaboratively with the Decanal Team to support a variety of initiatives including indigenization, diversity and inclusion, K-12 such as dual credit, internationalization, supporting the development of new curriculum, and other strategic projects.

EDUCATION AND EXPERIENCE

- Doctorate required.
- A minimum of 5 years of relevant post-secondary leadership/administrative experience.
- A minimum of five to seven (5-7) years of University faculty experience.
- Experience in a complex, unionized, public sector organization.

QUALIFICATIONS

Human Resources
Job Ad Template

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- A proven track record of leading cross-functional teams in planning and review, budget development, academic organization, and administration.
- Demonstrated ability to lead significant change, mentor and develop others, and engage a broad range of people in pursuit of organizational vision and goals.
- Understanding of the value and supports needed to enhance the level of research activities at a teaching-focused Polytechnic University.
- Demonstrated knowledge and skills in pedagogy and educational leadership as well as educational practices, issues and trends. Attuned to current developments in advanced learning design and technology.
- Ability to foster a culture of excellence, continuous learning, inclusiveness and innovation.
- In-depth knowledge of the post-secondary organizational and policy environment, with relevant experience in academic administration.
- Knowledge of specific areas within the Provosts portfolio.
- Must be familiar with academic organizational culture and administration, including human resources, policy development and implementation.
- Demonstrated superior written and verbal communication skills, including the ability to engage in the discussion, analysis and development of policy.
- Successful track record in working with others, either individually, as a team player or as a leader to accomplish goals, objectives, and desired outcomes through dialogue, collaboration and negotiation.
- Strong business and financial acumen and an ability to foster a culture of timely and evidence-based decision making, accountability, and entrepreneurialism.
- Proven track record of working collaboratively in a multi-union environment.
- Superior listening skills with an accessible, consultative management style.
- A high degree of political acuity, diplomacy and tact is required to deal with all issues in a balanced and fair manner.
- A high level of integrity, credibility, sound judgment, and resourcefulness is required for decision making and problem-solving complex issues.
- Demonstrated understanding of Indigenous issues and perspectives as it relates to curriculum and policy.
- Demonstrated inter-cultural understanding and a commitment to equity and diversity.
- Intercampus travel is required, therefore possession of a valid driver's license and access to a vehicle is necessary.
- Willingness to travel nationally and internationally.

Please visit our careers centre for further information: <https://www.kpu.ca/hr/career-opportunities>

Note to Applicants

The University welcomes and encourages applications from women, visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. If you require an accommodation through our hiring process, please include your request in the application email.

We thank all applicants for their interest in employment with KPU. Only those selected for an interview will be contacted.

Kwantlen Polytechnic University is committed to protecting the safety and welfare of employees, students, and the general public, and upholding the reputation and integrity of the University. For this reason, final applicants will be asked to undergo a background check.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.