

Director of Finance
Full-time, Administration

Reporting to the Vice-President, Finance & Administration (VPFA), the Director is responsible for overseeing all financial aspects of the University. The areas of responsibility include: budgeting and forecasting; the year-end audit and the preparation of the annual audited financial statements; student accounts receivable, billings and financial aid; trust and endowment accounting and reporting; cash management; investments and reporting; internal controls; fixed asset accounting and financing of capital expenditures; accounts payable; risk management and insurance, and shipping and receiving.

The Director promotes effective leadership by providing support for the University's strategic and operational objectives. The Director is accountable for the development, implementation and evaluation of financial policies, programs and practices across the University.

The Director also oversees the Manager of Financial Aid, the Manager, Accounting & Purchasing Services, the Manager, Treasury, Trust & Financial Reporting and the Procurement Specialist/Supervisor.

The successful candidate will have a university business degree and professional accounting designation with a minimum of 8 years of experience in positions demonstrating progression and increased responsibility at a senior level, preferably in higher education or the broader public sector. The successful candidate will have expertise in a range of financial services including auditing, financial statement preparation, budget preparation and administration, taxation and investment oversight as well as vision and leadership capabilities/experience to communicate objectives and to present confidently to audiences to all levels.

A comprehensive group benefits, pension plan and tuition subsidy for eligible dependents is offered. Please submit your letter of application and resume to: **Human Resources, Nipissing University, 100 College Drive, P.O. Box 5002, North Bay, ON P1B 8L7. E-mail: jobs@nipissingu.ca**

Consideration of applications will begin on April 23, 2019. The Selection Committee would like to thank all applicants for their interest in this position; however, only those selected for interviews will be contacted.

Nipissing University is an inclusive employer and will provide accommodation in accordance with the Ontario Human Rights Code