NorQuest College helps students unlock their potential and realize their dreams. We are Challenge Positive and embrace every situation as an opportunity. As Alberta’s largest community college and regional steward for the greater Edmonton region, we play an integral role in Alberta’s education system. NorQuest College offers a vibrant, inclusive, diverse and student-centred learning environment that transforms lives and strengthens communities. We are nationally recognized leaders in health, community studies and business post-secondary career programs, as well as foundational, intercultural and language training. We are proud to offer our employees meaningful work, competitive salaries, a comprehensive benefits program and a commitment to a positive work/life balance. This is an exciting time to be a part of NorQuest College. Take a step forward with us. Together, we can help build and sustain a strong province for future generations.

DEAN, HEALTH AND COMMUNITY STUDIES
FACULTY OF HEALTH AND COMMUNITY STUDIES

Reporting to the Vice President, Teaching & Learning, the Dean of the Faculty of Health & Community Studies provides the strategic educational leadership and management for the nursing, allied health, health administration, and community studies programs.

Working in consultation with managers, executive, and industry partners to develop and implement sound educational strategies, programs, practices and initiatives, the Dean will ensure students successfully develop the knowledge, technical skills, critical thinking skills and interpersonal communication skills that will lead to success in their chosen careers.

This key leadership role inspires and leads faculty and staff in positioning the Faculty as a leader in health education and in providing direction for the development and delivery of high quality, cost-effective educational products and services. This role ensures financial soundness by providing direction for capital, operating and revenue budget development and management.

The Dean understands and identifies how best to create and deliver educational programs that meet the changing needs of industry. The Dean then creates the Faculty’s business plan aligned with the College’s Business and Strategic Plans and consistent with College’s Vision, Mission, Values, and Policies and Procedures.

KEY RESPONSIBILITIES:

1. College & Divisional Planning/Leadership:
   The Dean (a) provides educational leadership and guidance, creating an environment that supports and promotes applied research and the development
of innovative education; (b) engages faculty and staff in the continued drive to position the College as an industry leader and provider of education and services; (c) contributes to the overall planning and direction of the College; (d) ensures the Faculty’s budgets support the College business plan and priorities.

2. Divisional Operations
The Dean (a) provides direction for the development and maintenance of department capital, operating and revenue budget, ensuring sound financial stability by engaging staff in planning process; (b) provides direction for the development, implementation and delivery of high quality, cost effective educational products and services (c) evaluates relevancy of existing programs and lead necessary changes; (d) implements strategies to expand learner access through multiple modes of education and service delivery; (e) ensures programs and services comply with national or provincial standards of accreditation; (f) establish annual enrolment and revenue targets for all programs and services (g) enhances divisional and organizational effectiveness through employee attraction, retention, development and transition; (h) facilitate professional development planning and activities.

3. Internal and External Community Liaison
The Dean (a) facilitates strong industry alliances with the goal of identifying and understanding the optimal alignment of curriculum and training required to meet the changing needs of employers and regulators; (b) promotes and maintain partnerships with industry to facilitate student placements and to identify new areas of program/service development; (c) develops and maintains strong industry relationships and alliances by supporting the ongoing development of Industry Advisory Committees; (d) ensures active communication between departments, divisions and service ensuring communication of divisional feedback with college committees and facilitating participation on college committees.

KNOWLEDGE SKILLS AND ABILITIES REQUIRED FOR THIS POSITION:

- Master’s degree in related field required
- Must have extensive experience providing academic leadership in the development and delivery of educational programs and services
- Demonstrated ability to establish and maintain effective education-focused relationships with business and community organizations
- Demonstrated experience accessing external funding, developing and implementing contract training projects and working with multiple stakeholders. Related experience may be considered
- Demonstrated record of success in sound financial management
- Proven project management and planning skills
- Demonstrated visionary leadership and a proven collaborative management style
• Demonstrated ability to be a team member and effectively build and lead teams

This position requires an ability to work collaboratively with a diverse faculty, student body and administration. The candidate must have comprehensive knowledge of the field of public health practice and the principles, practices and requirements of public health education and of initiatives to expand cultural competence and inclusion.

IMPORTANT REQUIREMENTS:
Successful candidates for the Dean, Health & Community Studies position is required to provide the following:

• A Police Information Check within the last ninety days
• A Vulnerable Sectors Check within the last ninety days

SALARY: $133,685 - $167,106 per annum commensurate with education and experience. This position includes immediate participation in our comprehensive pension and benefit plans.

COMPETITION NUMBER:  P3408-11-15

CLOSING DATE:  November 16, 2015

TO APPLY:  If you meet the requirements of this position and wish to apply please continue with this online process by uploading your resume and cover letter as one document.  https://www.norquest.ca/careers.aspx

NOTE:  Only candidates shortlisted for an interview will be contacted. Candidates selected for an interview will be contacted within 28 days.