Faculty or Department: Office of the Provost
Position Title: Deputy Provost
Appointment Type: Full-time Continuing
Hours of work: 35 hours per Week
Posting Date: October 27, 2021
Closing Date: November 15, 2021 or until a suitable candidate is found

Reporting to the Provost and Vice-President, Academic, the Deputy Provost will provide strategic vision, academic leadership, and promote a team approach to build strong relationships and connections among all of Ontario Tech’s academic programs and the administrative units that support them. The Deputy Provost will have administrative oversight of several academic support units, including but not limited to the Teaching and Learning Centre, Academic Advising, Continuous Learning, Experiential Learning, the English Language Centre, and Student Life.

The Deputy Provost will work closely with the Provost and Vice-President, Academic to implement initiatives as well as engage with deans, faculty, staff, and students to drive academic excellence and support the operational and academic priorities of the university. The successful candidate will contribute to:

- Fulfilling the mandates of the Office of the Provost and Vice-President, Academic as well as continually cultivating a spirit of trust and cooperation based on the shared goals of the Provost’s Office, the Faculties, and the academic support units.
- Ensuring that all programs and academic activities are aligned with the University’s strategic priorities as outlined in the Ontario Tech 2021-2023 Integrated Academic-Research Plan.
- Enhancing cooperative working relationships and the open flow of information among all academic faculties and support units, and in particular those that contribute to the student experience.
- Nurturing a collaborative and collegial culture of genuine commitment to equity, inclusion, and diversity; encouraging the identification of practical ways to continuously strengthen this commitment; and creating a sense of harmony and community across the University with students, faculty, and staff.

The ideal candidate will hold a Ph.D. and possess a distinctive record of academic achievement, together with a demonstrated commitment to teaching, learning, and research. They must currently hold or be qualified to hold an academic appointment at the rank of full professor and have considerable experience in academic administration at the Decanal level or higher.

Briefly stated, you are an experienced, skilled administrator and leader with strong analytical capabilities, insightfulness, and judgment. You can identify and solve a range of problems, including those relating to academic, personnel, and budgetary issues. You bring a confident leadership style that allows you to skillfully navigate program and
resource allocation discussions while fostering an environment that values and supports the contribution of faculty, staff, and students. You have a mature understanding and appreciation of university governance and collegial and consultative climates, and work effectively and productively within them. You are an effective mentor, coach, and colleague who draws on a deep well of academic and administrative experience to support faculty, staff, and students while in their pursuit of excellence in teaching, learning, and professional development.

Application Process
Interested candidates are asked to submit the following in electronic format: (a) a covering letter; (b) an expression of interest (i.e., a 1000 word or less statement indicating why they are interested in the position and how their qualifications/experience would support them in being successful in the role); and, (c) an up-to-date curriculum vitae. An Executive Brief is available upon request. If you are interested in this opportunity, or interested in submitting an application, please submit all queries and documentation to Stephanie Callahan at stephanie.callahan@ontariotechu.ca

All communications with potential applicants will be held in the strictest of confidence. Review of applications will begin as early as November 15, 2021 and continue thereafter until a suitable candidate is found. We appreciate all applications received; however, only those candidates selected for an interview will be contacted.

About Ontario Tech University
Ontario Tech University (University of Ontario Institute of Technology), located in Oshawa, Ontario, advances the discovery and application of knowledge through a technology-enriched learning environment and innovative programs responsive to the needs of students, and the evolving 21st-century workplace. Ontario Tech promotes social engagement, fosters critical thinking, and integrates outcomes-based learning experiences inside and outside the classroom.

Ontario Tech University is an equal opportunity employer and welcomes applications from all qualified candidates, while especially encouraging applications from women, members of visible minorities, Indigenous peoples, persons with disabilities, and persons of any sexual orientation, gender identity, and gender expression. All qualified candidates are encouraged to apply; however, Canadian citizens, permanent residents and Indigenous Peoples in Canada will be given priority.

Ontario Tech University respects people’s different needs and therefore will take all reasonable steps to ensure accommodation for applicants where appropriate. The University is also committed to ensuring that confidentiality is maintained throughout all aspects of the recruitment cycle.

The University has implemented a mandatory vaccine directive and this affects all employees, students and community members attending our University campus. As a result, all Ontario Tech employees attending campus are required to be fully vaccinated against Covid-19. Where operational needs require you to attend campus to perform the duties of your job, you will be required to comply with this request and with the mandatory vaccine directive which requires all employees to be fully vaccinated to attend campus as of October 17, 2021. To learn more about the University’s mandatory vaccination directive, please click here.
The university recognizes some faculty and staff may require accommodations. We are committed to an accommodation process in which individualized needs (e.g. for medical and religious/creed grounds) are appropriately addressed under the Ontario Human Rights Code. If you require accommodation, please contact Julie Day, Health and Disability Management Specialist. For more information about the universities policies for accommodating employees with disabilities please review the university’s Accessibility Policy.

The university acknowledges the lands and people of the Mississaugas of Scugog Island First Nation which is covered under the Williams Treaties. We are situated on the Traditional Territory of the Mississaugas, a branch of the greater Anishinaabeg Nation which includes Algonquin, Ojibway, Odawa and Pottawatomi.