



Vice President, Administration and Finance University of New Brunswick

The University of New Brunswick recognizes and respectfully acknowledges that the University of New Brunswick stands on the unsundered and unceded traditional Wolastoqey land. The lands of Wabanaki people are recognized in a series of Peace and Friendship Treaties to establish an ongoing relationship of peace, friendship, and mutual respect between equal nations.

[The University of New Brunswick \(UNB\)](#) is among Canada's top comprehensive universities. Its rich history of leading discovery and innovation stems from its entrepreneurial thinking, which has been unlocking creative potential since 1785. The unique nature of UNB's world-class programs attracts students from over 100 countries. As part of UNB's commitment to the process of reconciliation, the University has developed its [Truth and Reconciliation \(TRC\) Strategic Action Plan](#). The national Truth and Reconciliation Commission has called for a bridging of the educational attainment gap within one generation, and such a call resonates with us as leaders in education. UNB is also named among Forbes Canada's Best Employers of 2021 and is consistently ranked among Canada's Top 100 Employers and Atlantic Canada's Top Employer.

UNB remains focused on the future with an exciting Strategic Vision: [UNB: Toward 2030](#). The mission is clear, its values are strong, and its commitment to education, research and scholarship is enduring. It is within this context that UNB is seeking an inspirational leader for the role of **Vice-President, Administration and Finance**.

Reporting to the President and Vice-Chancellor and as a key member of the executive leadership team, the Vice-President Administration and Finance (VPAF) is integral to the achievement of the University's goals and provides oversight and stewardship over the activities of its core support services. The VPAF works collaboratively with the President, senior team, and faculty leadership within its bicameral governance system that includes the Fredericton and Saint John Senates, and the Board of Governors. Leading an accomplished group of professionals, the VPAF will ensure effective and efficient administration of the portfolio's diverse units, that include the University's General Counsel, Trust and Treasury, and Comptroller and Financial Services, along with People & Culture, Capital Planning & Campus Operations, Information Technology Services, and Resource Planning & Budgeting.

As the ideal candidate, you bring senior leadership experience and business acumen acquired through leading multi-disciplinary financial and administrative operational teams and working in an academic or comparable complex organizational environment. Your blend of experience, education, and credentials will ensure credibility in this role. You are a strategic leader, trusted partner and empowering manager who is committed to equity, diversity and inclusion. You build and maintain relationships through collaboration, consensus, and collegiality, and have had great success leading high performing teams. A persuasive communicator and engaging facilitator, you bring a transparent and innovative approach to administrative and financial support. Highly professional and respectful, with unquestioned integrity and judgment, you can confidently guide teams through change, while successfully navigating a dynamic academic environment.



The University of New Brunswick is committed to employment equity and fostering diversity within their community and developing an inclusive workplace that reflects the richness of the broader community that they serve. UNB welcomes and encourages applications from all qualified individuals who will help achieve these goals, including women, visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, gender identity or gender expression.

If you are interested in applying for this integral role, please [click here](#).

We thank all applicants for their interest, however, only those under consideration for the role will be contacted and priority will be given to Canadian citizens and permanent residents.