



THE UNIVERSITY OF WINNIPEG

VICE-PRESIDENT, FINANCE AND ADMINISTRATION

Located in the heart of downtown Winnipeg, Manitoba, and on original Treaty One land, in the heart of the Métis homeland, The University of Winnipeg offers a cadre of high-quality undergraduate and graduate programs in Arts, Business and Economics, Education, Kinesiology and Applied Health, and Science.

The University is home to approximately 10,000 undergraduate and graduate students, 340 full-time faculty, 323 instructional staff, and 489 support staff. It has an established reputation for providing a supportive and caring learning and working environment, and a commitment to academic and research excellence.

In its next Vice-President Finance and Administration, the University is seeking an experienced senior executive with outstanding financial management and administrative capabilities, and a demonstrated commitment to accessibility, equity, diversity, and inclusion.

The Opportunity

Reporting to the President and Vice-Chancellor, and serving as the chief administrative officer, the successful candidate will provide leadership to their reporting units including, audit services, ancillary services, campus security and risk management, campus sustainability, budget administration, facilities, financial services, and recreation services. The Vice-President oversees a total University budget of \$156.7M, and manages a portfolio budget of more than \$83M, and a staff complement of about 80 individuals.

As a member of the University's Senior Executive Team, the Vice-President supports and encourages institutional collaboration in the creation and successful implementation of key initiatives in support of the University's Strategic Directions.

The incumbent will ensure that people, programs, resources, and services are aligned to support the academic mission, critical priorities, and initiatives of the University, and will establish productive working relationships with the University's Board of Regents, Board sub-committees, and serve on the University's affiliated entities responsible for fundraising and capital development. The Vice-President will also help develop and maintain effective working relationships with its primary funder, the Provincial Government, as well as other funding entities, and maintain the highest standards of financial stewardship and integrity.

The Ideal Candidate

Candidates will have extensive senior level administrative experience, and operational expertise within an academic setting or within a similarly complex organization. Candidates must hold a university degree; a graduate degree and/or a professional designation is preferred. The Vice-President will be a principled and dedicated leader with the skills and vision to build an effective team, establish and maintain robust administrative processes, and ensure that financial plans and resource allocation support the strategic priorities of the University. The individual will work collegially and collaboratively as a member of the senior leadership team, and will lead a team that is responsive, effective, and professional.

To receive a more detailed candidate profile, and to submit applications, in confidence, please contact:

Pam Trupish, MPA
Executive Director, Office of the President
p.trupish@uwinnipeg.ca

Application package deadline: July 11, 2022

To learn more about the University of Winnipeg, please visit www.uwinnipeg.ca.

The University of Winnipeg is committed to equity, diversity and inclusion and recognizes that a diverse staff and faculty benefits and enriches the work, learning and research environments, and is essential to academic and institutional excellence. We welcome applications from all qualified individuals and encourage women, racialized persons, Indigenous persons, persons with disabilities, and 2SLGBTQ+ persons to confidentially self-identify at time of application. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.

The personal information of applicants is collected under the authority of the University of Winnipeg Act and 36(1)(b) of the Freedom of Information and Protection of Privacy Act. All personal information collected via the recruitment process is used to assess the applicant's suitability, eligibility, and qualifications for employment, and to otherwise support recruitment activities. This information will be provided to participating members of the recruitment process. Questions regarding the collection of your personal information may be directed to the Director, HR Services, 515 Portage Avenue, Winnipeg, MB, R3B 2E9 or 204.786.9066.

The University of Winnipeg is committed to ensuring employment opportunities are accessible for all applicants. Requests for accommodation can be made at any point in the recruitment process. Please contact Gina Schiak, Director, HR Services at 204-786-9066 or g.schiak@uwinnipeg.ca to request this posting in an alternate format, or to discuss accommodation needs.