



Assistant Vice President, Financial Resources – Wilfrid Laurier University

Wilfrid Laurier University is a leading Canadian university that excels at educating with purpose. Its holistic approach to learning integrates innovative programming with hands-on experience outside the classroom. Laurier has been ranked #1 in student satisfaction for the past four years thanks in no small part to its unique community-centered culture. Through its community of researchers, leaders and educators, Laurier has built a reputation as a world-class institution known for its academic excellence and global impact. In acknowledgement of its exemplary workplace policies and programs, and its commitment to sustainability and lifelong learning, Laurier was named one of the Waterloo Area's Top Employers in 2019 and 2020. Laurier specializes in arts and social sciences, business and economics, music, science, social work, education and theology.

The university has 20,000 students, campuses in Waterloo and Brantford, locations in Kitchener and Toronto, and a research office in Yellowknife. Kitchener, Waterloo and Brantford are on the traditional territory of the Neutral, Anishnawbe and Haudenosaunee peoples. Wilfrid Laurier University's Waterloo and Brantford campuses and Kitchener location are located on the Haldimand Tract.

Laurier is committed to partnerships and collaborations aligned with its academic priorities. Laurier's research community consists of more than 500 researchers in nine faculties, forming a highly interactive and interdisciplinary academic community. The university supports more than 20 research centres and institutes that stimulate innovation, attract research funding, and enhance the experience of faculty, students, postdoctoral fellows and visiting scholars.

Under the direction of the Vice-President Finance and Administration, the **Assistant Vice-President (AVP)** is responsible for the overall financial management of the University and the leadership of the Financial Resources department. The AVP's scope of responsibility includes financial accounting for operating, ancillary, capital, endowment, and research funds, as well as procurement. The AVP provides leadership for University financial analysis and reporting, financial services, treasury, and the functional management of the University's financial systems. The AVP works closely with the Provost's Office to support the overall budget and integrated planning processes of the University.

The AVP brings strong technical requirements to the role and will have extensive contact with internal and external University stakeholders and community members. The AVP must possess a strong knowledge of financial management in public sector organizations, and is a trusted advisor to the VP Finance & Administration, Senior Administration, and the Board of Governors and is a main point of contact for the University's financial services providers and external government agencies. The AVP works with University leaders to provide high quality innovative financial services and advice which supports the needs and strategic direction of the University.

As the ideal candidate, you are a senior-level finance or accounting professional, with demonstrated strong relationship management, advisory and service-delivery skills. You have proven ability to lead the analysis and modernization of processes, financial information, and preparation of financial reports, statements and projections. You adeptly provide financial information and expertise to diverse groups of stakeholders

within the University community including faculty, staff, management, and Board and Senate members.

Ideally, you have experience working within a unionized environment in a large, complex organization, preferably in the post-secondary sector, and have proven ability to work collaboratively with internal and external stakeholders. Excellent financial management skills, collaborative communication, consultative leadership style, and strategic agility, are essential. You hold a university degree with a recognized accounting designation and exhibit a capacity for innovative and change leadership.

If you are interested in this opportunity, contact Amorell Saunders N'Daw or Beth McLennan at 1-866-822-6022. Information on how to apply can be found at: <https://kbrs.sharefile.com/d-s639da15d2dc40df8>. Completed applications can be submitted online at www.kbrs.ca/Career/13865.

Wilfrid Laurier University endeavors to fill positions with the best available candidates who have the appropriate combination of education, experience, skills and abilities to successfully perform the duties of the position while demonstrating Laurier's [Employee Success Factors](#).

Wilfrid Laurier University is committed to equity and values diversity. We welcome applications from qualified individuals of all genders and sexual orientations, persons with disabilities, Indigenous persons and racialized persons. To obtain a copy of this job description in an accessible format, please contact Human Resources at 519-884-1970 ext.2007.

Candidates will be invited to complete an Applicant Equity Survey to identify if they belong with one or more of the federally designated groups (more broadly referred to at Laurier as equity seeking groups). Members of the designated groups must self-identify to be considered for employment equity. Further information on the equity policy can be found at: <https://www.wlu.ca/about/governance/assets/resources/8.4-employment-equity.html>.

Wilfrid Laurier University and KBRS will provide support in the recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require accommodation in order to participate as a candidate in the recruitment process, please contact accommodate@kbrs.ca or communicate your needs to the recruitment professional named in the job description.

All qualified applicants are encouraged to apply; however, Canadians and permanent residents will be given priority.